

United Way
of Canada



Centraide
Canada

United Way of Canada – Centraide Canada Privacy Policy

United Way of Canada – Centraide Canada is committed to protecting your privacy and maintaining the confidentiality of your personal information. Therefore, we follow the principles of the Canadian Standards Association Model Code for the Protection of Personal Information.

Personal information is information that can be used to distinguish, identify or contact a specific individual. The personal information that United Way of Canada – Centraide Canada generally collects includes: name, address, telephone number, e-mail address, donation amount, banking or credit card information. We handle personal information in accordance with this policy.

Personal information may be provided to us through correspondence, online donations, pledge cards, conference or meeting registrations, or other forms of communication. Such information may be recorded for the purpose of processing and receipting a donation, distributing a donation to a Member (local United Way - Centraide) or other registered charity, recognizing a contribution, registering your participation in a conference, meeting, or other event, or responding to your information requests.

Personal information may also be communicated to our Members according to the stated purpose for which you provided the information. This policy applies to the handling of personal information by United Way of Canada – Centraide Canada whether such information is provided directly by you or through generic forms or processes under our auspices. If you provided information in relation to an activity of, or a donation to, your local United Way - Centraide, you may also wish to consult with your local United Way – Centraide for further details of local policies or practices.

United Way of Canada – Centraide Canada will not provide or share your Personal Information with third parties unless:

1. You authorize us to share the information;
2. Sharing the information is necessary to process a donation, for example, to process a credit card transaction; or
3. We are required by law.

You may withdraw your consent to the collection, use or disclosure of your personal information at any time by contacting the Privacy Officer and, subject to any legal constraints, we will comply with your request within a reasonable time,

404 – 56 Sparks, Ottawa, Canada K1P 5A9

Telephone / Téléphone: (613) 236-7041 / 1-800-267-8221; Fax / Télécopieur: (613) 236-3087

Website: www.unitedway.ca Site Web : www.centraide.ca E-mail: info@unitedway.ca Courriel : info@centraide.ca

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United Way of Canada - Centraide Canada has in place measures to respect the confidentiality of personal information and protects personal information by safeguards that are appropriate to the sensitivity of the information. Access to personal information is granted only to those employees and authorized volunteers and agents whose duties so require for United Way - Centraide purposes.

When you use our website we do not collect your email address unless you specifically provide it to us with a donation or information request. Donors on our site are linked to an industry standard secure payment service for credit card transactions. Our site uses “cookies” (small files containing information to track a visit) in a session limited way. These temporary files enhance your ability to use our website but do not remain on your computer after the session ends. Your browser can be set so that it does not accept cookies. If you set your browser to turn off cookies, some areas of our site may not function properly.

You are entitled to know whether we hold personal information about you, see that information and ensure that it is accurate. Personal information is maintained at the central offices of United Way of Canada - Centraide Canada at the address below. If you would like to access your personal information, or have any questions about the protection of your privacy, please contact:

Jacques Bérubé
Privacy Officer
United Way of Canada – Centraide Canada
404 – 56 Sparks St
Ottawa ON K1P 5A9
Tel 613-236-7041
Fax 613-236-3087
privacy@unitedway.ca

You may register a privacy-related complaint by contacting the Privacy Officer. We will investigate all complaints and take appropriate action.

Revised June 15, 2005